



# Intensive Course Information

## ▶ Course Features

Centering on the development of communication skills, the Intensive Course aims to master Japanese language in the most natural and smooth way for the many usages of daily life and business. Classes are divided per proficiency level, so that students can focus on learning in the class that suits them the most. It is possible to continue studying from beginner to advanced level.

## ▶ Course Schedule

2026 April Term	Holidays	Level Check Test	Campus
April 6 <sup>th</sup> (Mon) ~ June 19 <sup>th</sup> (Fri)	April 29 <sup>th</sup> ~May 6 <sup>th</sup> May 18 <sup>th</sup>	March 31 <sup>st</sup> (Tue) 9:00	Tokyo
2026 July Term	Holidays	Level Check Test	Campus
July 6 <sup>th</sup> (Mon) ~ September 17 <sup>th</sup> (Thu)	July 20 <sup>th</sup> August 8 <sup>th</sup> ~August 16 <sup>th</sup>	July 1 <sup>st</sup> (Wed) 9:00	Tokyo
2026 October Term	Holidays	Level Check Test	Campus
October 8 <sup>th</sup> (Thu) ~ December 18 <sup>th</sup> (Fri)	October 12 <sup>th</sup> November 3 <sup>rd</sup> , 13 <sup>th</sup> , 23 <sup>rd</sup>	Oct. 5 <sup>th</sup> (Mon) 9:00	Tokyo
2027 January Term	Holidays	Level Check Test	Campus
January 7 <sup>th</sup> (Thu) ~ March 18 <sup>th</sup> (Thu)	January 11 <sup>th</sup> February 11 <sup>th</sup> , 23 <sup>rd</sup>	January 5 <sup>th</sup> (Tue) 9:00	Tokyo

## ▶ Course Overview

- Duration : 3 months (course extension available)
- Classes : From Monday to Friday (5 days per week)  
Morning classes from 9:15 to 12:30 / Afternoon classes from 13:30 to 16:45 ※Class time depends on level
- Fees : Registration Fee 10,000 JPY, Tuition Fee 204,000 JPY (exclusive of textbook costs)  
※Textbooks changes from class to class
- Requirements : Applicants must be 16 years old or more; mid- or long-term resident of Japan (already holding a residence card and staying in Japan)  
※Those staying in Japan short-term will be sent to the ARC Academy Shinjuku School.
- How to apply : Fill in the relevant application form and submit a photograph
- Level : From Beginner to Advanced  
【Beginner】 Acquire minimum level of proficiency to live in Japan.  
【Elementary】 Everyday conversation level. Ability to understand basic grammar and express simple ideas.  
【Intermediate】 No troubles in everyday conversation. Growth of personal vocabulary. Proficiency level allows the speaker to attend a Vocational school.  
【Advanced】 No troubles in conversation with native speakers. Proficiency allows the speaker to attempt a university entrance exam.
- School events & Exams :
  - Every 3 months of the course there are field trips and/or school events. Also, in the final period of the course, we will hold the presentation event of the classwork' s.
  - Students take an achievement test every week, and an end of term test at the end of the course.
- Certificate : With a minimum attendance rate of 80%, students receive a completion certificate at the end of the course.

## I. Payment Methods

Please make the payment of Registration Fee and Tuition Fee using one of the following methods before the start of the course.

Bank transfer to:
<b>MUFG Bank</b> <ul style="list-style-type: none"><li>• Shibuya-Meijidori Branch (470)</li><li>• Account number : 4 1 2 4 7 0 3</li><li>• Account holder : ARC GAKUEN</li><li>• SWIFT : BOTKJPJT</li></ul>

※Please bear any charge for bank transfer.

In case handling fees are deducted from tuition, the school shall request you to pay the difference by cash when you visit the school.

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## II. Cancellation Policy

### 【Cancellation before the course starts】

Any cancellation request must be submitted in written form (email).

The school replies to all messages, therefore please kindly double-check in case there is no answer from the school's side.

Once paid, the registration fee cannot be refunded. For cancellations after the course has started, the following cancellation charges apply, regardless of the reason. Bank fees related to tuition refund are at receiver's charge.

Cancellation date	Penalty Charges
31 days before the course starts	No charge
From 30 to 15 days before the course starts	10% of tuition
From 14 to 6 days before the course starts	20% of tuition
From 5 days to 1 days before the course starts	50% of tuition
The day the course starts or no-show	100% of tuition

### 【Cancellation after the course has started or course change】

No refund or change is possible after the course has started.

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## III. Tuition Fee Disclaimer

The school disclaims responsibility for natural disasters, accidents, sicknesses, strikes, and also damage to or theft or loss of personal property. In instances of earthquakes, typhoons, accidents, infectious diseases, etc., the school cannot provide a refund.

## IV. Contacts & Inquiries

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Fax: 03-5804-5814

Email: [tokyo@arc.ac.jp](mailto:tokyo@arc.ac.jp)

URL: <https://www.arc.ac.jp/Tokyo/>